



CHAMPIONSHIP EVENT CHECKLIST

To be completed with a bid to host an ORC Championship

CHAMPIONSHIP

Event name _____
Class _____
Venue _____
Dates _____
Organizing Club _____
Overall Authority _____
Primary & Secondary Sponsors _____
Expected number of boats _____
.....

KEY PERSONS

Event director _____
Organizing Chairman _____
Principal Race Officer _____
Jury Chairman _____
Chief Measurer _____
Scorer & software _____
Press Officer _____
ISAF Classification _____
.....

Note: A list of all committee members shall be submitted and approved by the ORC at least six months before the event. Please list any relevant credentials, such as IRO, IJ, etc.

FACILITIES ASHORE

Please specify what can be provided in areas, numbers or any description needed:

Number of moorings and/or slips	-----
Registration Office & Staff	-----
Race Committee Office	-----
International Jury Office	-----
Measurement Office	-----
Measurement space	-----
Press Office/Media Centre	-----
ISAF Classification Office	-----
Notice Board, web updates	-----
Vehicle parking	-----
Storage & Trailer parking	-----
Hauling, Launching and Repairs	-----
Chandlery/suppliers	-----
Sail Repair Services	-----
Meteo Service	-----
Restaurant or Catering facilities	-----
Stage area for awards	-----
Space for sponsors & other vendors	-----
Other comments	-----

FACILITIES AFLOAT

Please specify what can be provided in types, numbers or any description needed:

Race Committee Signal boat

Pin-end mark boat

Other mark-set boats

Jury boat

Measurer's boat

Media boat(s)

Marks

IT FACILITIES

Please specify what and how these can be provided:

Broadband internet for officials

Broadband wi-fi internet for crews

Event website – structure, updates,
links, news, info, etc

Promotion & marketing plan

Media plan: pre-event, during and
post-event, media relations

Photo & Video

Social networks

Event Newsletter

LOGISTICS

Please specify what can be provided in costs, numbers or any other description needed:

Accommodation for officials

Accommodation for entered teams

Catering and meal options

Nearest airports & transport
options to airports

Transport form the airport

Social events

Event merchandise

Boats for charter

COURSES

Map with course areas both inshore and offshore with: depth, distance from marina, available course length, prevailing wind conditions. For offshore race, course with mid-line control point in one or more options according to Green Book